



# CABIN CREW & HOSPITALITY PROGRAM

(COURSE AS PER DIRECTOR GENERAL OF CIVIL AVIATION SYLLABI)

Its a Skill Development Programme

Information Brouchure

# An Inspirational Academic Experience At A Leading School



# ABOUT SCHOOL OF AERONAUTICS

School of Aeronautics was established in 1992 and since then we are into providing world class Aviation Education, in various disciplines. School of Aeronautics (Neemrana) was established in 2006, after successfully running School of Aeronautics (Delhi) for 14 years.

The managing body is Laxmi Narain Verma Memorial Society, is founded in the loving memory of Shri L.N. Verma and registered under Societies registration Act XXI of 1860, registered at New Delhi.

School of Aeronautics, a unit of LNVM Society, is a Premier Institute for Aviation Training. It is a blend of Aviation Technical School and Airhostess Training Institute. In the perspective of the needs and requirements of today's ever growing aviation industry, SOA offers several training programs that help in the overall personality development of the trainee.

Here, the courses have been designed according to the needs of the present ambiance of the industry and this is what makes SOA stand out amongst the rest. 'Quality' being its foremost concern, SOA looks forward to helping many of the potential aspirants discover their hidden talent and enhance their skills to fit in to the trend, the industry demands. SOA delivers a study program that understands the students with a national and global relevance.

SOA is spearheaded by a team of professionals with core competence in travel and tourism management and education for over three decades. The varied experience and knowledge of the professionals managing the academy has come together to develop niche programs such as flight attendant courses, cabin crew training, travel and tourism courses, air ticketing courses and many others, that nurture the right career in travel and tourism.

State of the art facilities at the institute are a crucial factor in realizing our aim to provide students the best CABIN CREW courses. It is a step towards creating professionals armed with the latest technology skills and real time learning.

SOA, an AVIATION institute, aims to consciously strive in providing continuous and consistent quality education pacing the curriculum as per the needs of Cabin Crew.

Till 2015, we were into providing various cabin crew modular training as per DGCA syllabus to the students of various Airhostess Training Institutes, in 2016, management of SOA decided to provide full time CABIN CREW training to fresh students from August 2016.

## ABOUT Mr. Laxmi Narain Verma



We have simply received his blessings by being in right place at the right time. We are then custodians of the financial resources that have been bestowed upon us and, as such, we should deploy them for the benefit of mankind to the best of our ability. Our mission is to provide opportunities for young people who are in need of education so that they can forge a better future for themselves. We seek to improve our formative years through infrastructural improvements and ultimately, the quality of our educational experience.

Mr. (Late) Laxmi Narain Verma, an eminent and visionary IRS Officer, who lived an honest and dedicated life, was having a very high vision to help the nation, by educating the youth of the country. Due to his restrictions he was unable to start any organization to help the needful. Taking care of his vision and blessings, Mr. C.C.Ashoka, formed Laxmi Narain Verma Memorial Society, in his loving memory, with the main objective of dispersion of knowledge in the field of Aeronautical Sciences, Aircraft Engineering and other Engineering professional fields.

The Society was also established with the objective of development of social, educational and intellectual level of boys & girls. The Society also aims to develop new institutions for imparting higher education.



## Contents

The Vision / The Mission	1
Infrastructure	2
Library as Resource Center	3-4
Placements	5-6
Academics, Teaching & Faculty	7-8
Learning Beyond the Classroom	9-10
Academics Programs	11
Admission Criteria	12
The Strengths Builder Programs	13-14
Join the School of Aeronautics Community	15
Admission Process	16
Rules and Regulations	17-18
Why to Join Us	19
Fee Structure	20
Hostel Charges, Institute's Uniform & Check List	21
Location Map & Directions	22

# Message from the Director



To meet the challenges of the ever-changing world, the one and only resource that we can safely and constantly turn back to is human resource. Just as man turns inward to find strength and vigor to battle the vagaries of life, the nation has to turn and look to manpower for development.

In an endeavour to empower the human resource with the necessary education, the Laxmi Narain Verma Memorial Society Group of Institutions prepares the young citizens of today to meet the future confidently.

With dedicated and high-calibre professional expertise, the institution imparts the best of theory and practical knowledge and sends forth professionals of every discipline into the global society.

It is my privilege to welcome the fresh batch of students and I can assure, that they are in an institution which would help them to be at the forefront of technological revolutions. They can be confident of their competence and their quality standards, also of their integrity and their ability to deliver. Because these are the hallmarks of the various institutions in the Laxmi Narain Verma Memorial Society Group of Institutes.

**Er. C.C. Ashoka**

# Message from the Senior Instructor's



School of Aeronautics is unique and complex and we're looking for people who thrive in such an environment. As a Senior Cabin Crew instructor my vision is to provide our students with customized and unique training through an Environment that Fosters Continuous improvement for the growth of students. As well as provide best quality of technical and practical training in the field of Aviation, Hospitality, Tours & Travel, Personality Development and Event management.

Get an in-depth understanding of how Cabin Crew and Airhostess work. This course focuses on not just macro issues pertaining to the industry, but offers learning on various aspects and skills required for travel and tourism management. It grooms you for future opportunities with a module on communication skills and personality grooming. We provide all associated support services for the aircraft including training, infrastructure, fleet management and ground services. We look to recruit candidates who can demonstrate the same passion and motivation that we do.

School of Aeronautics is providing quality & innovative theories, techniques to ensure success that will enable individuals, employers and communities to achieve their personal, corporate, education and employment goals in a cost effective, innovative environment also to get a job but to become good citizens and ideal human beings with Confidence, Courage, Adaptability, Discipline, Dedication, Empathy, Enthusiasm and Talent. They become dear and near ones not only to the employing Airlines but to the whole world.

**Ms. Makupen Vijunamai**



## The Vision

To make every man a success  
and no man a failure.

## The Mission

To provide every individual with a conducive environment suitable to achieve his/her career goals with a strong emphasis on personality development and to offer the academically inclined resources to gain quality education in all spheres of engineering, applied sciences and management, without compromising on the quality and code of ethics of each student of the institution.

To achieve this mission the institution offers a well planned course structure, aesthetically built building, well furnished class rooms, library, workshops and sport facility, an ideal environment for pursuit of a professional career.

The mission is being accomplished in the sense that in most courses a good percentage of result is maintained

# Infrastructure



Laxmi Narain Verma Memorial Society, needless to say, provides all required infrastructural facilities to its students and teachers to live up to its own expectation.

- The state-of-the-art, air-conditioned classrooms equipped with audio visual facility.
- Well equipped modern laboratories suitable for experiments and learning.
- Hi-Tech Computer Lab and Communication Lab.
- Wi-Fi Campus and online college management system.
- Tutorial Rooms for interaction and exploratory learning in small groups.
- Housekeeping and Laundry facilities at Hostels.
- Library well designed as Learning Resource Center.
- Sports facilities of Tennis, Badminton, Gymnasium etc.
- In-house catering services offering Excellent Food.
- A serene and beautiful campus in the lap of surrounding Aravali mountains, a perfect environment for studies and recreational activities.
- Safe, secure and separate Hostel facilities for boys and girls with option of Airconditioned accommodation.
- Common room for boys and girls with LCD and indoor games.

# Library as Resource Centre





School of Aeronautics library is established as a centre for knowledge and learning, dedicated to foster intellectual growth that supports the students and faculty for their research pursuits. The main strength of our library is to continuously collect, organize and preserve the precious collections of genius' thought and creativity. Its rich collection of resources, includes books, national and international journals, magazines, multi-media resources, case studies, project reports etc. The library also has an online catalogue system where students can find books from any LAN connected computer. Library as is also connected with various e-Journals and books.



## Placements

School of Aeronautics is a preferred destination for students who are looking for an outstanding career and growth. School of Aeronautics with its world class infrastructure, faculty, teaching practices, curriculum, practical work, exposure and experience with relevant industries, international network, connectivity with the world, prepares students to accept global challenges. The environment of Laboratories and workshops for Aviation students, project work on different subjects, grooms our students to shine in all spheres of life. A perfect result oriented learning environment is the key feature of School of Aeronautics.

The aviation industry involves all aspects of aviation, including airlines and training centers, vendors and regulatory authorities. Its purpose and objective is to transport people and goods throughout the world.

India aspires to be the third-largest in the world aviation market by 2020 and the largest by 2030. These predictions have increased the number of low-cost airlines and the international aviation industry has opened its doors to extremely lucrative salaries in Indian as well as international sectors. Owing to a general rise in living standards, new private airlines coming up coupled with falling air-fares, air travel is finding more and more takers.

The aviation industry is huge and requires people with varied skills in its different departments. Therefore, you have a number of choices for courses in this sector. Pilot training, cabin crew training and aeronautical engineering are some of the popular courses in aviation. With the industry expanding rapidly, a large and highly skilled workforce will be needed to ensure its steady growth.

Our round the clock placement assistance shapes up the candidates according to the industry requirements. The shaping up process includes communication and soft skill trainings. The need for the effective and efficient communication cannot be ruled out, especially in this richest industry spanning across the world. Our highly exquisite training sessions enable the candidate to direct their talents to the industry specifications. Our dedicated placement guide directs the candidates to keep pace with the current industry requirements Our highly reliable and active placement cell conducts both campus interviews and exclusive interviews.



# Academics



Education at School of Aeronautics is not be limited to known curricula and narrow fields of specialization. Absorption and Integration of new worldwide trends in higher education, and flexibility of course is aimed at enabling students to pursue studies to discovering and exploring their individual talents.

# Teaching & Faculty

“School of Aeronautics innovative teaching methodology results in outstanding performance by the students and is fed by informed research.”



It is a well known fact that students can learn more effectively when actively involved in the learning process. At School of Aeronautics, we believe that effective teaching is not a destination; rather it is a never ending journey that has to be navigated through with the involvement of the students. Advances in the internet and social technologies have made enormous learning content available on the internet, in such times the role of an effective teacher is that of a facilitator of learning. We have developed a unique approach of teaching, development and delivery at School of Aeronautics with continuous research. We follow a unique pedagogy for teaching the concepts of its technical and professional programmes, so that students can learn with altitude and empathy: The pedagogy lays emphasis on:

- Reinforcement of learned concepts through case studies, simulations, experimentation, collaborative team exercises, presentations, experimental learning techniques, participatory learning experiences and portfolio/project development work.
- Communication development through guest lectures, conferences, seminars, group discussions and simulations.
- Development of wide range of human skills and techniques for creative thinking & decision making.
- Practice through projects, experiments and hands on/on the job training.
- Leadership & Teamwork skills gained through various group activities. Application by real life training, Industrial visits, tours and Industry apprenticeship.

# Learning Beyond the Classroom

In a world where more business deals are done at a golf course or a tennis court than the traditional board room, it is of prime importance to School of Aeronautics to involve our students beyond the classroom too. At School of Aeronautics, we are proud to offer our students extensive range of activities. The activities make full use of the talents and personal skills of our students thus continuously motivating them and giving them energy and courage to compete in the world of opportunities.

There are many clubs and activities available for the students after the college hours such as, Outdoor Club (Biking, Hiking, Golf, River rafting, Go carting, Bowling etc.). Here are just a few more activities at School of Aeronautics:

- Aero club
- Sports Club
- Cultural & Dramatics Club
- Art Club
- Photography Club
- Editorial Club
- Audio/Visual Club
- Books Club
- Adventure Club
- Intellectual Club
- Green Club
- Meditation Club
- Techno Club





We strongly believe that student-organized clubs and activities play an important role in campus life. Besides sharing common interests and having fun, these clubs and activities offer immense opportunities to expand network, converge with the peers of other streams, strengthen leadership styles and managerial experiences, develop interpersonal skills and most importantly become a part of the School of Aeronautics family.

# Academic Programs

CABIN CREW & HOSPITALITY TRAINING PROGRAM (12 MONTHS)

CABIN CREW INCHARGE TRAINING OR ADVANCE CABIN CREW TRAINING (18MONTHS)

CABIN RESOURCE MANAGEMENT (CRM) TRAINING (20 MONTHS)

The course aims to train the students with the required professional skills that will help them to work with the leading airlines cabin crew jobs across the globe. Profession as a cabin crew demands strong discipline, punctuality, self confidence patience and pleasing personality and cope up with some challenging situation. The students are trained to handle all sorts of situation on board. School of Aeronautics help you to make your dream to fly high through our cabin crew training for airlines. We are the best cabin crew institute with 100% job placement assistance.

## Course Content

- |                        |                                   |                          |
|------------------------|-----------------------------------|--------------------------|
| 1. Self Grooming.      | 2. Make Up                        | 3. Communication Skills  |
| 4. Voice Modulation    | 5. Appearance and Postures        | 6. Customer Handling     |
| 7. Active Listening    | 8. Complaint Handling             | 9. Knowledge of Airlines |
| 10. In flight Service  | 11. Technical (as per DGCA norms) | 12. Emergencies          |
| 13. First Aid Training | 14. Interview Preparation         | 15. Group Discussion     |
| 16. Ticketing Software |                                   |                          |

## Training Duration

Class Room training is for a period of 10 months and two months in flight training on our own heavy serviceable, uncut Aircraft (F 27). Training also includes knowledge of Airline ticketing software.

## Eligibility

10+2 or equivalent degree, Age: 18-25 years

## Duration

12 Months

**Note :** Students must be in the age group of 18-25. Must have good communication skills with fluency in English / Hindi. All students will be selected on the basis of an interview.



## Admission Criteria



School of Aeronautics believes in one teaching philosophy, 'Effective teaching in modern times cannot follow traditional pathways alone.'

### CABIN CREW & HOSPITALITY TRAINING PROGRAM

Must have passed 10+2 class or equivalent degree, Age : 18-25 years

# The Strengths Builder Program

There are some key qualities required for a successful life, which are not touched upon by traditional academic programs with full focus, these areas based on research programs conducted around the world become more important in paving the way to success, than the academic prowess alone. These are the attributes like : communicative abilities (beyond the linguistic strengths), creativity & ideation, methodical planning abilities, leadership qualities, team skills, resourcefulness and adaptability. Together with our corporate partners we understood the power of these attributes for a student's successful career progression. To strengthen these attributes in our students, we run a strengths builder program parallel to our curriculum. We involve our students to develop these strengths by participation in case studies, discussions, problem solving sessions, role plays, simulations, team exercises, live business projects and mentoring sessions. Different tools are used to polish each one of these special attributes.

1

2

3

4

## Profiling

The most important step before you embark on a journey to fulfil your true potential is to 'Understand Yourself'. At the profiling stage, we create an extensive account of every student's attributes, likes, dislikes, strengths, weaknesses, potential areas and learning styles. There are series of psychometric tests, assignments, presentations, role playing scenarios and other activities, which are presented in front of the student to build and accurate profile. These activities are mapped on to the academic curriculum, based on extensive research these programs have been developed by international experts.

---

## Personal Development

Personal Development Programs at School of Aeronautics are based on the principles of Neuro Linguistic Programming, 7-Habits framework of Stephen R. Covey and Gallup's Strength building techniques. Students' attend extensive workshops and training sessions to sharpen their leadership, team-skills, creative thinking abilities, principle foundations and psychological self-awareness. These sessions are delivered by trained visiting experts, video webinars with internationally renowned Gurus and in house trainers.

---

## Skill Development

From project management skills, time management, business writing, technology readiness to planning and execution of ideas through mind maps, students learn various skills essential for an outstanding contribution in the business environment. With training material & support from international experts these, programs are offered to students as optional capsule programs. Students are assessed on their ability to apply the learned concepts to solve real-life problems and based on their expertise in implementing these skills in the academic / placement phase. Backed by extensive research, these programs have been developed by international experts.

---

## Building Connections

The world is changing so rapidly, that the things we imagined would create opportunities passed away so quickly and the opportunities we never thought would be there are so powerful now. What can keep students ready for the changing world is their ability to learn continuously and the ability to connect with people. School of Aeronautics career center helps students in preparing their profiles for jobs, writing CVs, interview tips & mock interviews, access to company profiles, placement directories & guides and then also connects them to HR personnel in various relevant companies. On extensive research these programs have been developed by international experts.



## Join the School of Aeronautics Community!

The admission process at School of Aeronautics goes beyond looking for academically accomplished student. For each new session, we aspire to bring passionate and intellectual students with diverse backgrounds, looking at their accomplishments both in and outside the classroom. The application form is designed to let you showcase yourself as to what is special about you.

**Application Process:** School of Aeronautics application process has four main levels:

1. **Submission** - The first step is to submit the Application form with all the necessary details. All applicants can submit a hard copy of the application form or fill in the online application form available on the website [www.soadelhi.org](http://www.soadelhi.org). To submit the application on paper, you will have to either get the application form from the College office or download and print a PDF version from the college website.
2. **Evaluation** - The application form is then evaluated by the admission committee and students are asked to come for an interview at the college campus.
3. **Interview** - The interview process would help us to know more about the students' personality, interests and achievements.
4. **Selection** - The successful students will be intimated about their admission at the School of Aeronautics. They will also be sent a pre-induction kit.

# Admission Process



1. Application for admission should be made in the prescribed form which is attached with this prospectus.
2. Application form properly filled should be sent along with Registration fee of ₹ 500/-
3. Candidates seeking admission to the course should attach the following with the application.
  - a. Xerox and certified copies of mark list of the highest qualification, and that of Date of Birth Certificate.
  - b. Four Passport size Photographs.
4. Applications which are either incomplete or unaccompanied by prescribed fees are liable for rejection.
5. Application can be submitted in person at the office along with required documents between 10 a.m. and 5 p.m. on any working day, or, can also be submitted by post.
6. Fee concession of 5% will be given to girl students in Tuition Fee only.
7. Student may be called for interview/written test, depending on the number of application received.
8. If the student qualifies in the Interview/Written Test a seat is provided to him and he will be required to pay the admission fee on that particular day only.
9. In the event of a candidate fails to deposit the fees, admission shall be given to the next candidates in the merit waiting list in order to complete the intake. Such candidate will have to deposit their fees on or before scheduled date and time for admission to the relevant course.
10. However admission to School of Aeronautics for Cabin Crew & Hospitality Management will be made by a selection committee comprising of three highly qualified staff under the chairmanship of the Director of the Organization, and his decision will be final and binding.

# Rules & Regulation

## GENERAL RULES & REGULATIONS

1. Great emphasis is laid on discipline and character building and students are expected to maintain a high standard of discipline. Rules and regulations of the Institute/hostel have to be followed by each student.
2. If any student violates or tries to violate rules and regulations, a severe disciplinary action will be taken against the student.
3. Regular attendance of classes is must for every student, if any student fails to attend a minimum of 90% attendance he/she will not be allowed to appear in the final exam.
4. Periodical test has to be taken by every student, if any student fails in a test, he/she may not be allowed to take up next periodical test.
5. No smoking or drinking is allowed in the Institution.
6. Student once struck up from LNVM Society Institutions on disciplinary ground, will under no circumstances be readmitted.
7. No student is allowed to take part in any political activity in the Institute.
8. The loss caused due to any damage to equipment or building or furniture of the Institution by the student, will be directly recovered either from identified student/his/her parents/guardian or else collectively from such groups/batches as responsible for such activities.
9. It is compulsory for the student to have a valid identity card while in the premises of the Institute.
10. Any change in rules and regulations at any stage during the course will be duly notified to the students and will be applicable to all students on roll.
11. For fee refund cases, in case student leaves the college, AICTE norms will be followed.
12. For obtaining Bonafide Certificate from the institute, student will have to pay ₹ 100/- towards printing and miscellaneous charges.
13. The management reserves the right to rusticate any student for misbehavior with staff or students or for lacking of any student like qualities. No refund of fees will be made in such a case.
14. All the students shall abide by rules & regulation of the institute and shall have to give an undertaking to this affect.
15. Admission is not transferable from one course to another or from one student to another student.
16. No student is allowed to carry/use any cell phone in the Institute's premises. If any one is found to do so the strict disciplinary action will be taken against the defaulter and cellphone will be confiscated, which may or may not be returned depending on the discretion of the Director of the Institute.
17. Gatepass (duplicate) will be issued on payment of ₹ 100/- by the students. All the gate passes are required to be re-validated after each fortnight.
18. The management reserves the right to remove from the rolls the name of any student for
  - a. failure to pay dues of the Institute/hostel.
  - b. failure to come upto the prescribed standard, and
  - c. unsatisfactory conduct.

## LIBRARY RULES

1. Only School of Aeronautics students and teaching faculties are members of the library.
2. A student with an Library card only is entitled to draw books from the library and is personally responsible for the books so taken by him/her. Only four books can be drawn at a time and that too for a maximum period of 15 days.
3. A fine of ₹ 10/- per day will be charged from the student for the book not returned by due date.
4. The borrower shall have to replace any book which is lost or damaged or mutilated in any way.
5. Reference books will not be issued. These are available only for reference.
6. The books can be drawn from the library after the classes or in accordance with the schedule as may be prescribed from time to time.
7. Same book will not be issued again in the same month.
8. Books once issued will not be transferred from one student to another.

## **RULES AND REGULATIONS TO BE OBSERVED BY STUDENTS FOR WHOM ACCOMMODATION HAS BEEN ARRANGED BY THE INSTITUTE**

1. A student will have to stay for a minimum period of 12 months in a particular place and will have to pay the advance rent, which is non refundable in case the student vacate the hostel at an earlier date without notice for a period of 2 months.
2. A student will have to accommodate if possible with one or two inmates on rent sharing basis.
3. Guests or outsiders are strictly prohibited from entering the room without prior permission of the Institute or Owner of the house.
4. Every inmate shall come back to their respective rooms latest by 7 pm during summers and 6 pm during winters.
5. Disciplinary action will be taken for violation of rules and misconduct by students in all matters of discipline, the decision of the management shall be final and legally binding. A student may be told to vacate the room within 24 hrs. on any of the grounds of theft, smoking, fighting, causing damages, ragging, abnormal behavior, use of drugs and alcohol, indiscipline, violation of rules, non payment of rent, security deposit etc. A student expelled on disciplinary ground shall forfeit his fees and security deposit, if any. Students are not even allowed to drink alcohol outside and come back to stay in hostel. If any such type of case is found, a strict disciplinary action will be taken against the student.
6. Student will be required to pay the amount towards the damage, theft or breakage done to the building, electrical appliances, furniture, kitchen utensils etc. If the damage, theft or breakage is done in a particular room, charges will be collected from the room mates and if the damage theft or breakage is done with kitchen utensils etc. or any other common item of the building, charges will be collected from all the inmates of the hostel.
7. Building rent will be equally shared by the students staying in that particular building. Electricity charges spent for more than ₹ 500/- per month per flat, has to be paid by students equally.
8. If hostel is dissolved due to any misbehavior, misunderstanding or fighting between the students, hostel security deposit shall not be refunded to any of the students.
9. If any student is not found studying in hostel during study hours in the evening, he may be called to the Institute for the self study from 5.00-8.00 p.m., failing which a fine of ₹ 50/- per day will be levied on them, and they will not be allowed to attend further classes until the dues are cleared.
10. Students are allowed to come in their casual dresses during self study hours.
11. On Sunday their will be full holiday, and they can go out any where they want, and report back in hostel latest by 7 pm in the evening, failing which a fine of ₹ 100/- will be levied on them.
12. Hostel students can also watch one movie in Institute premises on alternate Saturdays, 2 PM onwards.
13. Electricity and water Bills are required to be paid by students.
14. Hostel Charges shall be deposited in the institute latest by 10th of every month failing which a fine of ₹ 10/- per day will be charged.
15. A student and his parents/guardian/sponsor is expected to satisfy himself that the above rules and conditions are agreeable to them before joining the college or rental accommodation arranged by the Institute and will be responsible for any consequences for non conformity with the rules.

16. No outsiders are allowed in the hostel without the permission of the Director of SOA. If at any stage it will be found that any outsider visited the hostel premises without the permission of the Director of SOA, strict disciplinary action will be taken against the hostel inmate, which may in result in expulsion from the hostel without any notice.
17. Girls are not allowed to visit the boys' hostel neither the boys are allowed to visit the girls' hostel.
18. If any student absents himself / herself without intimation to hostel warden, they will be required to pay a fine of ₹ 500/- per day, and their parents will be required to be present in the Institute for giving written assurance of the behaviour of their ward in future. On furnishing of above two conditions only student will be further allowed to stay in hostel, failing which an disciplinary action can be initiated against him / her which includes forfeit of hostel security paid by parents / student and debarring his / her entry into hostel.
19. If any hostel student is found absent from classes/tests without permission of hostel warden in writing, they will be required to pay a fine of ₹ 100/- per day. It is to be paid on the very same day. It is compulsory for the students to attend morning prayer after getting fresh.
20. If at any stage students want to vacate the hostel, his /her application in this regard shall be duly signed by his/her parents only.
21. It is compulsory for the students to attend morning prayer in hostel at the specified timings, failing which disciplinary action may be initiated.

I have read the rules and regulations given above and hereby agree to abide by them. I have also checked all the building articles and found that they all are intact and not broken.

**Sig. of the Student**

Name of the Student:

Reg No.:

**Sig. of the Parents/Guardian**

Place:

Date:

**STUDENTS AND PARENTS GETTING ADMITTED TO THE INSTITUTE AND JOINING THE HOSTEL ARE REQUIRED TO SIGN THE ABOVE AGREEMENT ON STAMP PAPER OF VALUE ₹ 10. STUDENTS WILL BEAR THE ABOVE MENTIONED EXPENDITURE.**



# Why To Join Us

- Highest Placement record for both OJT'S & Jobs.
- Only Institute in India to provide Free inhouse OJT on its own two heavy aircrafts.
- Institute has two 52 seater heavy aircrafts [Fokker Friendship (F27)] for practical trainings.
- One of the few institutes in India to have it's own Wind Tunnel for Aerodynamics Practical workshop.
- Attractive scenic campus at Neemrana, Delhi-Jaipur highway, just 110 km. from New Delhi.
- Well equipped laboratories and workshops.
- Fully experienced & highly adaptive & motivated faculty .
- Regular Seminars for students & faculty.
- Well equipped library with thousands of books & magazines, periodicals & journals and e-books.
- 100% ragging free environment.
- Separate hostels for boys and girls. (Air conditioned accommodation is also available).
- Well cooked hygienic food and comfortable environment in the Hostel.
- Separate administrative and academic Wardens.
- Separate training and placement cell for students.
- Industrial Training for students with different airlines (Indian Airlines, Air India, HAL Kanpur, HAL Lucknow etc.)
- The management has proven record of excellence in technical education.
- Special care for extra curricular activities of the students.
- Regular Excursion & Educational trips for Students.

# Fee Structure

## CABIN CREW & HOSPITALITY TRAINING (12 MONTHS)

TWO INSTALLMENT PROCEDURE						
DETAILS OF FEES		1 <sup>ST</sup> INST	2 <sup>ND</sup> INST	3 <sup>RD</sup> INST	4 <sup>TH</sup> INST	TOTAL
PROS. / REG. FEE	ONCE	1,000/-				1,000/-
ADMISSION FEE	ONCE	0	0	0	0	0
TUITION FEE	PER SEM.	50,000/-	50,000/-	0	0	1,00,000/-
<b>TOTAL</b>		<b>51,000/-</b>	<b>50,000/-</b>	<b>0</b>	<b>0</b>	<b>1,01,000/-</b>

## CABIN CREW INCHARGE TRAINING OR ADVANCE CABIN CREW TRAINING (18 MONTHS)

THREE INSTALLMENT PROCEDURE						
DETAILS OF FEES		1 <sup>ST</sup> INST	2 <sup>ND</sup> INST	3 <sup>RD</sup> INST	4 <sup>TH</sup> INST	TOTAL
PROS. / REG. FEE	ONCE	1,000/-				1,000/-
ADMISSION FEE	ONCE	0	0	0	0	0
TUITION FEE	PER SEM.	50,000/-	50,000/-	50,000/-	0	1,50,000/-
<b>TOTAL</b>		<b>51,000/-</b>	<b>50,000/-</b>	<b>50,000/-</b>	<b>0</b>	<b>1,51,000/-</b>

## CABIN RESOURCE MANAGEMENT (CRM) TRAINING (20 MONTHS)

THREE INSTALLMENT PROCEDURE						
DETAILS OF FEES		1 <sup>ST</sup> INST	2 <sup>ND</sup> INST	3 <sup>RD</sup> INST	4 <sup>TH</sup> INST	TOTAL
PROS. / REG. FEE	ONCE	1,000/-				1,000/-
ADMISSION FEE	ONCE	0	0	0	0	0
TUITION FEE	PER SEM.	50,000/-	50,000/-	50,000/-	25,000/-	1,75,000/-
<b>TOTAL</b>		<b>51,000/-</b>	<b>50,000/-</b>	<b>50,000/-</b>	<b>25,000/-</b>	<b>1,76,000/-</b>

**NOTE :** All the above fee's are not to be paid by means of a **DD** only. Tuition fee's is to be paid by **DD** in favour of **School of Aeronautics**, payable at **New Delhi**. Service tax on fee as applicable.

# Hostel Charges, Institute's Uniform and Check List

## HOSTEL CHARGES

One seater	:	₹ 4,450/- per month
Two seater	:	₹ 3,950/- per month
Four seater	:	₹ 3,450/- per month
Six seater	:	₹ 3,000/- per month

### Note:

1. Above hostel fee is inclusive of hostel rent, mess and laundry per month.
2. Rent part is payable for 12 months and mess charges ₹ 3,750/- can be paid as per half yearly / yearly etc.

Hostel Admission Fee of ₹ 6,000/- for non a.c. and ₹ 7,000/- for a.c. room payable at once non refundable.

## INSTITUTES UNIFORM'S

Uniform Charges:

Summer (two sets) & Winter (one set) : ₹ 10,000/-

## CHECK LIST

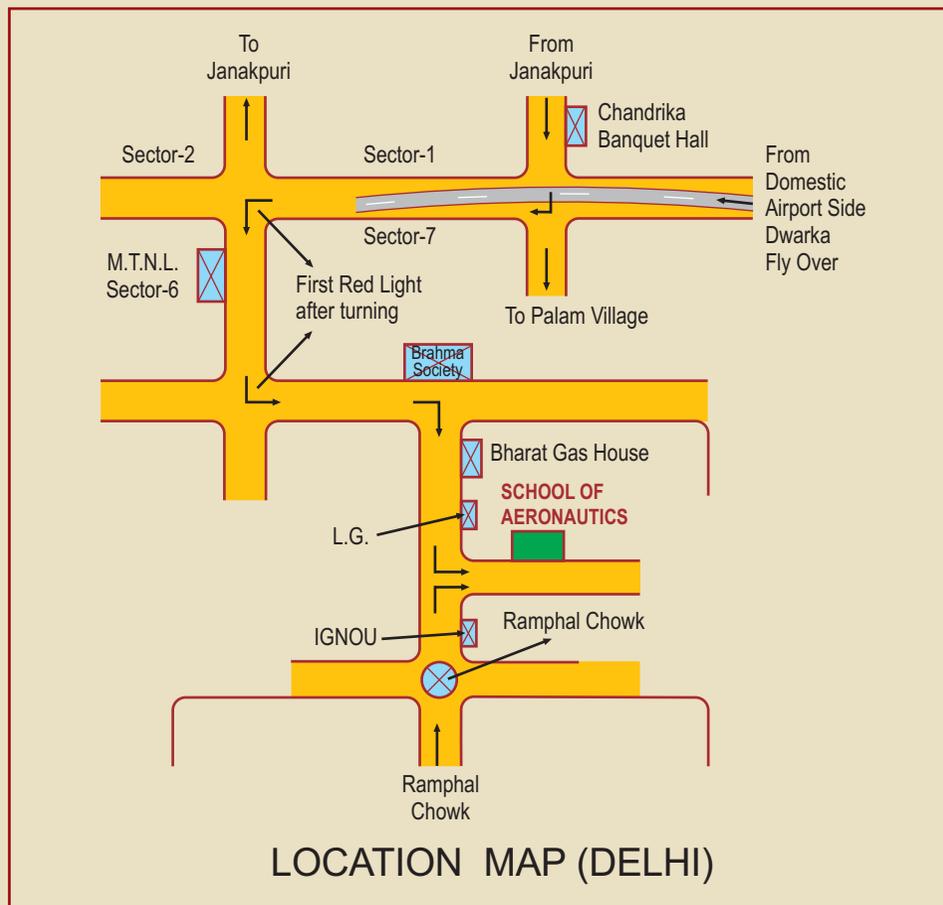
Before sending the FORM, kindly check if you have enclosed the following along with the form.

1. 4 passport size photographs.
2. 2 self addressed stamped envelopes. Stamp value ₹ 30/- on each envelope.
3. Xerox copies of your certificates.
4. Please send completed form attached at the end of this prospectus.

**NOTE :** Failing to submit the above, your form will be rejected.



## Maps & Directions





## School Of Aeronautics

E-Mail: [info@soadelhi.org](mailto:info@soadelhi.org); [ccashoka@gmail.com](mailto:ccashoka@gmail.com)

Website : [www.soadelhi.org](http://www.soadelhi.org)

### School of Aeronautics

H-974, Palam Extn., Part-I, Near Sector-7, New Delhi-110077

Phones : 011-25084354, 25074354

Mobiles : 8010633633, 9314009022, 9350209008, 9311209004

### School of Aeronautics (Neemrana)

I-04, RIICO Industrial Area, Neemrana, Distt. Alwar, Rajasthan-301705

Ph.: 01494-297000, 297779

Mobiles : 9314009020, 9314009035